DevelopMed

Redress Request Form

All DevelopMed candidates have a right to a redress procedure if they feel that there has been a shortcoming in the way their proposal was evaluated and that this shortcoming may affect the final decision on whether to fund it or not, or if they believe that the results of eligibility checks are incorrect.

To avail of this procedure a candidate should complete the following table with details of their complaint and send it to the email address [developmed@ucd.ie](mailto:developmed@ucd.ie) with the subject ‘Redress Request Form’.

Redress requests must be:

* Related to the evaluation process or eligibility checks, as described in the Guide for Applicants for the call.
* Include a clear description of the grounds for complaint.
* Submitted by the applicant within 30 days of receiving the evaluation results.
* Submitted personally by the interested applicant.

If the request meets the above criteria, a specially-convened Redress Committee will review the case. If there is clear evidence that a shortcoming has occurred that could affect the eventual funding decision, the proposal will be re-evaluated.

Redress requests can only be made regarding procedural issues or perceived incorrect application of eligibility criteria, and not about the scientific judgments of the reviewers or members of the interview panels.

Only one request for redress per proposal will be considered by the Redress Committee. All requests for redress will be treated confidentially. All decisions of the Redress Committee are binding.

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Proposal title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| Issue | Details of grounds for complaint |
| **1. Evaluation** |  |
| **2. Eligibility check** |  |